Project Summary Template

This document is intended to provide a summary understanding of the high-level vision of your project goals.

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| **Company Name** | JC Consulting | |
| **Company Address** |  | |
| **Company Website** | On construction | |
| **Telephone** |  | |
| **Contact** | Tyler Kimmer | |
| **Title** | Sponsor | |
| **Email** |  | |
| **Telephone** |  | |
| **Project Title** | Recruitment Boutique | |
| **Project**  **Description** | **About the company:**  JC Consulting, a boutique recruitment and professional services and support organization has recently been established to support Technology Solutions Delivery. Led by industry professionals (Executives from Banking/Fortune 500) specializing in Project Delivery Management, Business Consulting and Analysis, Account and Product Management, and Solutions Architecture domains, JC Consulting needs to establish a consulting recruitment process, and onboarding processes, and lead to the development of a web and digital resources to support these efforts.  **About the project:**  This project develop a workflow process to help JC Consulting in control the evaluate/allocate process. | |
| **Problem/**  **Opportunity Assessment \*** | *Please describe current state problem/opportunity that describes the nature and extent of the problem (factual, quantified, concise), or that outlines a chance for advancement or progress.* | |
| 1.  2.  3. | Create a workflow process to increase JC Consulting performance  Develop a feedback process and a chain communication |
| **Desired Project**  **Outcomes/**  **Requirements\*** | *Define how this project shall address a business need, e.g. the business problem or opportunity described above; describe what the beneficiary must be able to do / receive from the solution* | |
| 1. | Increase JC Consulting process efficiency |
| 2. | Increase accuracy between candidates and job positions |
| 3. | Process control |
| 4. |  |
|  |  |
| **Key Deliverables to be produced by students\*** | *Define the boundaries of work that you expect to receive from the students effort (vs. internal effort)* | |
| 1.  2.  3. | Website application  Workflow process  Reports |
| **Desired Start Date** | Oct 2018 | |
| **Desired End Date** | Apr 2019 | |
| **Attachments** | *List attachments that support project description* | |
| 1 | Project Vision |
|  | 2 |  |

\* Please add fields as required